



**Lecturer Teaching Fellows – UC Berkeley**  
*building community and resources for teaching and learning*

Request for Proposals  
2017-2018

**The Lecturer Teaching Fellows Program** at Berkeley provides lecturers with an exceptional opportunity to foster a community of practice while working individually, or in teams, to build teaching and learning tools, templates, and resources for their individual courses that could also be informative to the broader campus community. The program supports Fellows in generating dynamic tools and resources for enriching and/or innovating teaching practices on campus. The tools and resources generated will be highlighted prominently on the Center for Teaching and Learning (CTL) website ([teaching.berkeley.edu](http://teaching.berkeley.edu)) and disseminated to faculty across campus. Lecturers make outstanding contributions to the high quality of teaching on campus, and this program showcases best practices from this community.

\*NOTE: The program is open to new applicants AND previous Lecturer Teaching Fellows.

Up to eight lecturers will be selected to participate in a series of monthly workshops/discussions on topics of interest and presentations of work in progress. Applicants may apply as individuals, or as part of a team to develop a project (tools, templates, and/or resources). Two or more Fellows will be assembled from the selected participants based on area of interest to lead the workshops/discussions. The program is open to continuing appointees and to “pre-six” lecturers.

Lecturer Teaching Fellows will meet in workshop and seminar sessions eight times (once a month) during the course of the academic year. The agenda for the year is based on topics the participants wish to cover, and participants themselves will lead most of the sessions. There may be occasional presentations by other Berkeley faculty and staff with expertise in areas of interest to the group.

All participants should be (or should expect to be) scheduled to teach a minimum of one course during the fall and spring semester of their fellowship.

Lecturers selected to participate in the program will receive grants of \$1,500 each for instructional improvement applied to their home department account. Fellows are responsible for providing the budgetary chartstring information in a timely fashion. Funds will be transferred in June 2018 upon successful completion of the program.



Examples of project topic areas that can be funded include, but are not limited to, the following:

- ways of assessing and documenting evidence of teaching effectiveness
- integrating technology into teaching (face-to-face, hybrid, online)
- conducting authentic formative/summative assessment of student learning
- rubric design and implementation for specific types of student work, or within particular disciplines
- designing, implementing and assessing group work
- resources for teaching a diverse student body
- tools that support academic integrity in the classroom (i.e., training tools, assignment design, assessments)

Types of projects that can be funded include, but are not limited to, the following:

- those that examine a pedagogical topic within the scope of a course, courses, or discipline, but lends itself to a generalizable resource or application across courses, course types, and disciplines
- those with proposed outcomes and deliverables feasible within a year-long program, with existing support from the learning community, and with in-place campus resources (e.g., ETS, CTL, Library).

Selected Fellows will be expected to:

1. Draw on available platforms for showcasing their work from the program.
2. Complete the proposed project deliverable for their own teaching practice and courses.
3. Develop a resource from the project to be shared with colleagues, enabling the application of the project deliverable across courses and disciplines (where appropriate).

#### **Schedule for the 2017-2018 Program:**

September 19  
October 17  
November 14  
December 5  
January 23  
February 20  
March 20  
April 17

\*Note: if Fellows anticipated teaching schedules change, we will make the effort to reschedule the spring meetings

\*All meetings are on Tuesdays from 12pm to 2pm. Lunch will be provided. Location: 114 Hearst Gymnasium (Center for Teaching and Learning)



**HOW TO APPLY**

Applicants should first double-check their own schedules for the year against the Program Schedule. Participants will be expected to attend all meetings, barring unforeseen circumstances.

To complete an application for the Lecturer Teaching Fellows Program, please download this application, complete each section, and submit as an attachment via email to [teaching@berkeley.edu](mailto:teaching@berkeley.edu) with subject heading "LTF Application." Applicants are welcome to request a consultation with a program facilitator to discuss their project vision prior to submitting their proposals. To request a consultation, email [teaching@berkeley.edu](mailto:teaching@berkeley.edu).

**I. APPLICANT INFORMATION** (add co-applicant information if applying as part of a team)

Name:
Email address:
Telephone number:
Home department:
Number of semesters as a lecturer on campus:
Name of department budget officer/MSO: Email:
Courses regularly taught:
Expected teaching responsibilities: Fall 2017: Spring 2018:
Continuing appointee lecturer at UC Berkeley (please circle): Yes or No

**II. PROPOSAL**

SECTION I - Title

- Project Title: should capture purpose and focus of the proposed project
  - *no more than 12 words*

SECTION II - Purpose

- Propose a single area of pedagogical inquiry and possible tools/resources you would like to create.
  - *no more than 250 words*



SECTION III - Rationale

- What experience do you have in this pedagogical area? What tools/resources have you typically drawn from?
- Identify any needs and gaps in the resources on campus that you are aware of.
- Justify the need for your desired inquiry and importance of the project.
  - *no more than 500 words*

SECTION IV - Application

- What skills/practices would you like to improve in your own teaching, and/or in student learning, to better address the proposed topic and goal?
  - (i.e. flipping the classroom, integrating social media, formative feedback, experiential learning, discussion facilitation, assignment design, etc.)
  - *no more than 250 words*

SECTION V - Co-Applicants

- If you are applying as part of a team, please identify co-applicants.

**Deadline: 5pm, Wednesday, September 6th, 2017**

**Application Notification:** Applicants will be notified by Tuesday, September 12<sup>th</sup>, 2017 regarding a decision on their program application.

For more information, please contact [teaching@berkeley.edu](mailto:teaching@berkeley.edu), with "Lecturer Teaching Fellows" in the subject line.

*The Lecturer Teaching Fellows Program is co-sponsored by the Vice Chancellor for Undergraduate Education, the Berkeley Division of the Academic Senate's Committee on Teaching, and the Center for Teaching and Learning.*